

# Post and Associates

## Identifying Information

Patient's name: \_\_\_\_\_ Date: \_\_\_\_\_

\*Preferred phone: \_\_\_\_\_ Alternate phone: \_\_\_\_\_

\*We will use this number for routine matters, such as schedule changes, reminder calls, etc.

## Consent for Treatment

(check YES or NO for each)

YES

NO

I have received, read and understand the *Disclosure Statement and Services Agreement* provided to me.

I have received, read and understand the *Privacy Notice* provided to me.

I have received, read and understand the *Limits of Confidentiality* provided to me.

I authorize the release of necessary information to the agency referring me to **Post and Associates**.

I authorize the sharing of relevant information among **Post and Associates** clinicians and support personnel.

I agree that services with **Post and Associates** may be terminated if I am untruthful about medication use, am currently misusing medications, and/or am actively accessing multiple medical providers/prescribers for prescription services.

Signature of Patient: \_\_\_\_\_

## Payment Agreement

(check YES or NO for each)

Patient's name: \_\_\_\_\_

YES

NO

I understand the fee for the initial session is \$180.00, and subsequent sessions are generally \$110.00 per 45-50 minute session. Fees for services are available upon request.

I understand that **Post and Associates** may file claims on my behalf and will accept third party payments on my account, but that I am responsible for payment of any unpaid balances on my account, subject to the terms of any agreement **Post and Associates** may have with my insurance provider.

I authorize the release of necessary information to process insurance or collection claims, and I authorize payment of claims directly to **Post and Associates**. I give **Post and Associates** permission to submit my name and account information to a third party for collection of past due amounts for which I am responsible.

I agree to pay fees:  in full at time of service  full co-pay at time of service

Other arrangements: \_\_\_\_\_

Signature of Responsible Party: \_\_\_\_\_

How were you referred? \_\_\_\_\_

**NEW PATIENT INTAKE**

Patient's Name \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SSN #: \_\_\_\_\_

**PRIMARY INSURANCE**

Insurance Company: \_\_\_\_\_

Insurance Policy #: \_\_\_\_\_ Group #: \_\_\_\_\_

Guarantor Name: \_\_\_\_\_ Guarantor's DOB: \_\_\_\_\_

Relationship to patient: \_\_\_\_\_

**SECONDARY INSURANCE**

Insurance Company: \_\_\_\_\_

Insurance Policy #: \_\_\_\_\_ Group #: \_\_\_\_\_

Guarantor Name: \_\_\_\_\_ Guarantor's DOB: \_\_\_\_\_

Relationship to patient: \_\_\_\_\_

**TERTIARY INSURANCE**

Insurance Company: \_\_\_\_\_

Insurance Policy #: \_\_\_\_\_ Group #: \_\_\_\_\_

Guarantor Name: \_\_\_\_\_ Guarantor's DOB: \_\_\_\_\_

Relationship to patient: \_\_\_\_\_

**\*\*\*This sheet must be filled out in its entirety for insurance to be billed.**

**Thank you**